Now, you are ready to write your essay, which must be at least five pages, including a title page and works cited page, and typed in size 12 Times New Roman font with double spacing. First, you need to organize your information. If I were you, I would divide it into the following sections and use the following template:

1. Introduction – Tell me what career you chose and why. Tell me what topics you are going to cover in your essay.
2. Education/Training – What do you have to do to become whatever you want to become (i.e. a doctor, a teacher, a mechanic, a coal miner, a soldier, et cetera)? Where are the nearest and/or best schools to provide that education/training?
3. Skills/Responsibilities – Tell me what skills you need to do your career. Tell me what a typical person in your career does each day. Tell me what are some of the job options for your career (i.e. a diesel mechanic could work at a coal mines, on a cruise ship, at an airport, on a railroad, et cetera).
4. Salary/Benefits – Tell me how much money someone in your career makes; be sure to talk about the low, median, and high salary levels, and be sure to include information that relates to West Virginia in particular and the United States in general. Tell me about the benefits offered to people who do your career (i.e. a teacher receives health insurance, a retirement plan, 15 sick or personal days, and summer break).
5. Job Outlook – Tell me if your career is rising (more job opening in the future) or falling (less job openings in the future); be sure to include information that relates to West Virginia in particular and the United States in general.
6. Conclusion – Summarize your career and what you discussed in your essay. Tell me what you learned and how it will affect your future. Do you still plan to pursue the career you chose? Why or why not?